



AIR DUCT CLEANING AGREEMENT



On / / 10, 281-Flooded/On The Spot is scheduled to clean the air ducts in your home. In order to assist them in performing their service efficiently and professionally, we ask your cooperation in completing the following steps prior to the arrival of the technician.

- **The resident must vacate the apartment while air duct cleaning takes place.**
- **Any inquiries from the resident must be directed toward the property manager. The technician on-site will not be able to give out information to the resident.**
- **There will be a \$45 Trip Charge enforced for all on-site cancellations.**
- Remove all tables, chairs, shelving units, etc. from the access area to the air ducts.
- Remove all breakable items from tables, shelves, etc. in areas where the crew will be working. Place them in an area that is out of the way of the workers.
- Jewelry, watches, cash, and any other such items of value are the responsibility of the resident and must be removed from the apartment or put in a secure place. 281-Flooded/On The Spot can not be held responsible for unsubstantiated claims of missing items.
- Paintings, clocks, and other items hanging on walls need to be securely attached or removed and placed in areas not being cleaned.
- Any delicate furniture (antiques, lacquer finish, etc.) should be moved by the resident into an area where the crew is not working.
- Pets should be out of the apartment or kept in a secure area. 281-Flooded/On The Spot is not responsible for pets getting loose.

If the above steps have not been taken, the technician has the right to refuse to clean your air ducts.

If the technicians are asked to proceed with the clean and the aforementioned steps have not been completed by the resident, 281-Flooded, Inc. / On The Spot America, Inc. will not be held responsible for broken, scratched, or missing items resulting from non-compliance on the part of the resident.

Date Requested _____ Date Signed _____

Resident Name _____ Signature _____

Manager Name _____ Signature _____

Property _____ Unit # _____

****NOTE:** Coil Cleaning is not included in the air duct price. Would you like the coils cleaned for an additional \$99.95? _____ YES _____ NO

****Please sign and fax back to 713-272-8021 to confirm your work order****