



Gymnastics Plus After School-Fun Camp 2011/2012
3101-D HWY 77 Panama City, FL 32405
PARENTS: Please keep this sheet for your information.

Dear Parents,

Welcome to our After School-Fun Camp Program at Gymnastics Plus. We are happy to have your child/children with us this year. We have an exciting program planned for your children! In order for our program to run efficiently, we have some procedures we would like you to follow. Some changes have been made to this year's program so be sure to read this booklet carefully for any questions you may have.

Our program time runs Monday – Friday from 2:00pm to 6:00pm. **Should your child NOT be attending our program for the day, you MUST call the office and let us know. The phone number for our Lynn Haven Facility is 769-1155. Failure to call 3 times could result in your child being terminated from our program.**

Your child must be signed out each day by an adult with the **time out and your signature**. The sign in/sign out sheets are on the counter in the after school lobby. **All children must be picked up by 6:00pm to avoid the \$1.00 per minute/per child late fee.** No child will be allowed to wait in the lobby for pick up.

We provide afternoon snack and also sell snack at the concession stand. On full days here we do provide a morning and afternoon snack for your child, however, lunch is your responsibility. You can send your child a packed lunch or buy a lunch from the concession stand. We offer a hotdog, mac & cheese, or peanut butter/jelly lunches for \$4. Just let the desk person know which lunch your child will be buying that day. You

may leave money at the desk to be put in your child's envelope for lunch and/or snack. This may be done on a weekly or daily basis. Please specify what the money is to be used for. Snack prices are between \$.25 and \$1.50. Ices are \$1.50 for a large. Gatorade, YooHoo's and Sodas are \$1. Propel are \$1.25, hot dogs are \$1.50. Airheads and Tootsie Pops are \$.25. Fruit Snacks, Doughnuts, Honey buns, Ring Pops, Pickles and Popcorn are \$.50. Mac & cheese can be purchased at snack time for \$2. Thursday is our ice cream day with prices ranging from \$1 - \$2.50. **All lunch, snack, and ice cream money must be paid in cash!**

We prefer that your child not have access to the business telephones (emergencies only) so please make plans for picking your child up, fun nights, or sleepovers at a friend's house in advance. We do not allow trading cards, cell phones, game boys, Nintendo's, DS's, PSP's or any other toys from home. We offer activities here each day.

Payments are due on Monday of each week. A late fee of \$20.00 will be added if not paid by Wednesday of that week. If payment is not received by 6:00pm on Friday, we will not pick your child up from school on Monday. You will have to pay a new registration fee, late fees and the prior and current week's fees for your child to return. There are no exceptions to this policy. The registration fee for this program is \$50.00 per child (\$35 if your child was in our 2011 Summer Camp Program) and is non-refundable. The weekly fee at this time is \$55.00 for the first child with a \$5 discount for each additional child. This could change due to gas prices and changes in other areas that would affect our program.

These fees are due each week regardless if your child attends for that week or not. Christmas vacation and Spring Break weeks are \$95.00. If your child does not attend the fees remain at \$55.00. Drop In fees are \$15.00 for ½ day and \$30.00 for full day. During times that your child is out of school for in-service we are open from 7:00am-6:00pm. The fees for these weeks remain at \$55.00. **You do get 1 Vacation Week** during the school year which runs from August 22, 2011-June 5, 2012.

We do provide time for your child to do homework. You as the parent need to talk to your child and let them know if you expect them to do homework here. We can tell them it is homework time, but cannot make them do it.

We will be closed on September 5th (Labor Day), November 24th & 25th (Thanksgiving), and December 26th (the day after Christmas) and May 28th (Memorial Day). Our VPK program follows the public school calendar. Should the Gym need to close for adverse weather, a message will be left on our answering machine. It will be the parent's responsibility to call for information. Fees will remain the same for these weeks. If the schools close due to the weather, we also will close.

As an extra to you and your child registered full time, we have included a gymnastics or tumbling class for your child to participate in once a week. There are no make up classes if your child misses their scheduled class. This class is for Levels 1 and 2. As your child moves up in our program, you will be responsible for paying the full amount of their tuition for those classes. Those classes are limited in size due to the training they receive. Examples would be Level 3, Tumble Katz, Developmental Boys, Training Team, and Team. At that point, your child has entered into the competitive side of our program and is receiving specialized

training. If you choose for your child not to move up, they will stay in their present class. If you would like for your child to take an extra Level 1 or 2 class or Tumbling class you will receive a discount price.

The annual registration fee will be \$30. Regular fee is \$60.00

1 extra day Gymnastics Class is \$40 per month. Regular fee is \$45.00

1 extra day Tumbling Class is \$35 per month. Regular fee is \$45.00

These prices are subject to change.

If for any reason you should have concerns or questions about our program please feel free to call the After School Director at 769-1155 for the Lynn Haven Gym. If you feel your questions have not been answered then you can leave me a message and I will get back with you as soon as possible. A 1-week notice is required if you are leaving our program.

Thank you for entrusting me with the welfare of your child here at Gymnastics Plus.

Gymnastically Yours,

Leslie Harrington, Owner/Director

Discipline Policy

- Children will not be subjective to harsh or cruel treatment, abusive language, or punishment, or punishment associate with work, food or napping.
- No spanking of any child will ever be allowed or permitted in our center.
- No touching, tickling, or manhandling is ever permitted in our center.
- The time out method will be used for the disciplining of children. If this method fails parents will be notified. If a child's behavior cannot be controlled, the parents will be notified and the child will have to be removed from the center.
- 1st – 2nd offense your child will receive a parent alert / Incident report and write sentences.
- 3rd offense your child will receive 3 days suspension in which you are still required to pay their fee.
- 4th offense your child will receive 1 week suspension in which you are still required to pay their fee.
- 5th offense your child will be terminated from our program.

I have read, agree with and have received a written discipline policy for Gymnastics Plus.

Parent's Printed Name: _____ Parent's Signature: _____

Child's Name: _____ Date: _____

Authorization to Consent to Medical Treatment for Minor Child

I (we) _____ and _____
(Name) (Name)

_____, _____, _____ do hereby state
(City) (County) (State)

that I am (we are) the natural parent(s) and legal guardian(s) having legal custody of

_____, a minor, age _____, born _____
(Child's name) (age) (date of birth)

resides with me (us) at _____
(address)

I (we) authorize Director or any Adult employee of _____
(name of center)

in the city of _____, county of _____, State of _____, to consent to any x-ray,
examination, anesthetic, medical or surgical diagnosis or treatment, and or hospital care, to be rendered to
the minor under the general or special supervision and on the advice of any physician or surgeon licensed to
practice in the state

of _____ when need for such treatment is immediate and life threatening, and when efforts
to contact me (us) are unsuccessful.

Dated this _____ day of _____, 20 _____

Child's doctor _____ Child's allergies: _____

Regular medicines child is taking: _____

(signature of parent/guardian)

(signature of parent/guardian)

Documenting Incidents, Accidents and Health Issues at Gymnastics Plus

Dear Parents,

Should an accident, incident or health issues occur at Gymnastics Plus you will be notified either by letter or by a phone call. Any letters given to you by us must be signed and dated so we have documentation that you received a report.

Should your child have a fever of 100 or above, diarrhea, vomiting, and lice or any other health issue, you will be notified and asked to come and pick your child up within an hour as to not infect the other children. Failure to do so will result in your child being suspend from our program for a minimum of 2 days. You will still be responsible for your child's payment during that time.

If your child has had the Swine Flu or been exposed to the Swine Flu, please notify us as soon as possible.

I have read and understand the policies in place at Gymnastics Plus and agree to adhere to them.

Child's Name _____

Printed Name of Parent _____

Parents Signature _____

When to Notify the Health Department

Gymnastics Plus follows the procedures of notifying the Bay County Health Department when a child has a communicable disease.

Communicable disease is something that can be passed from one person to another such as Swine Flu, HIV, TB etc.

If a child or employee is suspected of a communicable disease the health department must be contacted immediately. Phone number is 850-872-4455.

Leslie Harrington

Owner/Director

Parent Printed Name _____

Parent Signature _____ Date _____

Gymnastics Plus

3101-D Hwy 77 Panama City, Florida 32405 769-1155
1816 Allison Ave. Panama City Beach, Florida 32407 249-1155
Fax number 784-2901

Gymnastics Plus After School Camp Agreement Form 2011

I have read and understand the welcome letter to Gymnastics Plus After School Program and agree to the terms therein.

Child's Name _____ Date _____

Parent/Guardian Signature _____

Printed Name of Parent or Guardian _____

School _____

Which free class would your child like to attend? Tumbling or Gymnastics (circle one)
This is for Full time campers only!

Registration fee \$35 (in our summer camp program) Date Paid _____ Ck CC Ch# _____

Registration fee of \$50 Date paid _____ Ck CC Ch# _____

Updated Work Phone Number _____ Cell Number _____

Check _____

Consent for Medical Treatment _____

Cash _____

Granted Access to facility _____

Credit Card _____

Documenting Incidents _____

Copy of drivers License _____

4 year old shot/physical _____

Staff Initial _____

When to Notify Health Dept. _____

Enrollment Form _____

Initial Form (2) _____

Helpful Info about child _____

Given Info Page _____

Discipline Policy _____

The registration fee is non-refundable or transferable.

Gymnastics Plus After School Camp 2011-2012

Parents,

Please read each statement and initial that you agree to and understand the terms therein.

Hours:

Our business hours for After School are Monday – Friday from 2:00pm-6:00pm. All children must be picked up by 6:00pm to avoid the \$1 per minute per child late fee. _____

If your child is absent PLEASE call the gym by 1:30pm! Please leave a message!! _____

Lunch/Snack:

On full days (ex. In service days, Holiday Camp) at the Gym your child must either bring their lunch or they can purchase lunch from us. We offer a hotdog, Mac & Cheese, or Peanut Butter/Jelly meal for \$4. You must pay the desk person when you bring your child in on a daily basis. We do not provide lunch. _____

We provide morning and afternoon snack and sell snack at the concession stand. _____

Ice Cream Day is on Thursday. You can leave your child money for ice cream. Prices range from \$1.00 to \$2.50. _____

All snack, lunch, and ice cream money MUST be paid in cash. _____

We are not responsible for any lost or stolen money. Please leave your child's money at the front desk. _____

We will not be able to refrigerate your child's lunch due to the number of children we will have, it is your responsibility to make sure your child's lunch is kept cool. _____

Dress Code/Storage:

Children must be dressed comfortably and appropriately for each day's activities and weather. Each day your child rotates to different activities including outside. We do not play in the gym everyday. _____

Shoes must be worn to our program everyday. _____

Children will be provided with a cubby to store their things. Anything left at the end of the day will be moved to the lost and found table outside the lobby door. If your child is missing something please look there. Items will remain in the lost and found until the last Thursday of each month, at that time they are donated to Goodwill. _____

Cell phones, trading cards, Nintendo DS, PSP's, Game Boys, or other toys are not allowed at the gym. We have had several items get broken or missing. We cannot be responsible for these items.BRING THESE ITEMS AT YOUR OWN RISK!!**

Children registered full time will receive a free gymnastics or tumbling class and should wear proper clothing on their gym day. (Nothing with buttons or snaps)

Sign in/out:

Parents, it is mandatory that you or another adult sign your child in and out everyday. _____

You MUST sign your full signature and the time. Initials, "mom," or "dad" will not be accepted. _____

Children will only be released to persons included on their pick-up list and who have photo ID. _____

Any changes to a child's pick up list must be made with the desk person. _____

Payment:

All payments are due on Monday of each week and must be paid by 6:00pm on Wednesday. A \$20 late fee is automatically added to all accounts not paid. _____

If tuition is not paid by 6:00pm on Friday, we will drop your child from our program. In order for your child to return you must pay all past due fees including late fees, the present weeks fees and a \$50 re-instatement fee. _____

The registration fee is \$50 per child or \$35 if they were in our Summer Camp Program. _____

Full time fees are \$55 per week with a \$5 discount for each additional child. The drop in rate is \$15 per day per child. _____

Each child is allowed 1 vacation week during the After School Camp (August—May). You must pay the regular fees for all other weeks to hold your child's slot. _____

Holidays:

The gym will be closed on September 5th (Labor Day), November 24th & 25th (Thanksgiving) and December 26th (the day after Christmas). Should the gym need to close for adverse weather, a message will be left on the answering machine. It will be the parent's responsibility to call for information. (Note: your tuition will remain the same on these weeks.) _____

Discipline/Behavior Policy:

I have read and explained the discipline policy to my child and we agree to the terms therein. _____

I must give Gymnastics Plus a 1-week notice when leaving the program. _____

Thank You,

Leslie Harrington, Owner/Director

Parent Signature: _____

Child's Name: _____ Date: _____

School: _____