

JOB DESCRIPTION

YOUTH MINISTRY PROGRAM DIRECTOR

Primary Function : The Youth Ministry Program Director seeks to develop and provide a well-balanced program for youth that seeks to win the lost to Christ, and to help those who are Christians to mature in Christ and discover the personal gifts and abilities with which God has blessed them.

Ministry to Youth:

1. Provide overall direction to youth activities.
2. Develop programs, activities and ministries for youth based on their interests and needs.
3. Maintain direct involvement and contact with the youth in the program.
4. Provide direct leadership to at least one youth activity per week.
5. Provide teaching for youth Sunday School as needed.
6. Prepare annual plan for youth ministries setting goals and strategies
7. Recruit, train and involve other adults in working with the youth.
8. Participate with the youth in local, regional and national mission projects, youth camps and conferences.
9. Plan for, or provide, transportation for youth activities.
10. Prepare and coordinate external publicity for youth activities and events.
11. Communicate youth activities and information to youth, parents and congregation. Examples of such communication include announcements during worship services, announcement in the newsletter, phone calls, emails, and personal interaction.

Work Schedule:

1. The Youth Ministry Director position will be a 20 hour per week position.
2. The position will offer a flexible schedule, subject to the approval of the Pastor, or his dedicated staff.

Accountability:

1. The Youth Ministry Director will report to the Pastor of First Baptist Church, and will additionally be subject to the direction of the Board of Christian Education.

Signature (Youth Ministry Director)

Date

Pastor

Date

First Baptist Church, Dover, Delaware
Application for Employment

NAME: _____ DATE: _____
 Last First Middle

PRESENT ADDRESS : _____

CITY: _____ STATE: _____ ZIP CODE: _____

DATE OF BIRTH: _____ HOME PHONE () _____

CELL PHONE () _____

Position applying for _____

If hired, do you have a reliable means of transportation to and from work? Yes No

Are you at least 18 years old? Yes No

Are you a U.S. citizen? Yes No

If no, are you legally entitled to work in this country? Yes No

Have you ever been arrested or convicted of a crime other than moving violations?
 Yes No

If yes, please explain _____

Have you had any automobile accidents during the past three years? Yes No

Have you had any moving violations during the past three years? Yes No

Are you presently employed? Yes No

If yes, may we contact your current employer? Yes No

EDUCATIONAL HISTORY

Name and address of school –

High School _____

Degree received Yes No

If yes, type of degree _____

Dates attended _____

College _____

Degree received Yes No

If yes, type of degree _____

Dates attended _____

College _____

Degree received Yes No

If yes, type of degree _____

Dates attended _____

Graduate School _____

Degree received Yes No

If yes, type of degree _____

Dates attended _____

Vocational/ Technical School _____

Degree received Yes No

If yes, type of degree _____

Dates attended _____

EMPLOYMENT HISTORY

Current/Most recent position

Employer _____

Address _____

Supervisor _____

Phone Number _____

Email _____

Position Title _____

Employed From _____ To _____

Responsibilities _____

Salary _____

Reason for Leaving _____

Previous position

Employer _____

Address _____

Supervisor _____

Phone Number _____

Email _____

Position Title _____

Employed From _____ To _____

Responsibilities _____

Salary _____

Reason for Leaving _____

Previous position

Employer _____

Address _____

Supervisor _____

Phone Number _____

Email _____

Position Title _____

Employed From _____ To _____

Responsibilities _____

Salary _____

Reason for Leaving _____

Please list any church leadership or youth ministry positions (aside from employment) which you have held _____

Please tell us why you are interested in this position _____

Please tell us how you became a Christian _____

Please read the following paragraph

I hereby authorize First Baptist Church to thoroughly investigate any reference, work experience, education, criminal history, and any other matters related to my suitability for employment, and further, authorize the references I have listed to disclose to First Baptist Church any and all letters, reports, and other information related to my work records, without giving me prior notice of such disclosure. In addition I hereby release First Baptist Church, my former employers, and all other persons, corporations, partnerships, and associations from any and all claims and liabilities arising out of, or in any way related to, such investigations or disclosures.

I hereby agree to the terms of the above paragraph and further certify that the information contained within this application is true and accurate, and that any subsequent finding that such information is in fact not true, could result in my not being hired for this position, or in my termination from said position, if such a finding is made after employment has commenced.

Signature

Date

Send Complete Application to:

Search Committee
First Baptist Church
301 Walker Road
Dover, DE 19904