



NOTES FROM SCHOOL BOARD MEETING December 6, 2016

Educating Compassionate and Creative Global Citizens

At the Oak Park USD Board of Education organizational meeting held on December 6th, Dr. Knight administered the Oath of Office to newly elected Board members **Barbara Laifman** and **Denise Helfstein**. The Board heard reports from School Board Members, The Student Board Representative, and the Superintendent. The Board also heard reports from Medea Creek Middle School and Oak Park High School Site Councils. Dr. Knight provided an update on the District of Choice.

The Board took action and/or approved the following:

CONSENT ITEMS

- Approved Purchase Orders – November 1 - November 22, 2016
- Approved Overnight Trip for Oak Park High School Boys' Basketball Team to attend the Damien Holiday Classic Tournament in La Verne, CA December 26, 2016 – December 31, 2016
- Approved Overnight Trip for Oak Park High School Girls' Soccer Team to attend Tournament in Simi Valley, CA December 9, 2016 – December 11, 2016

ACTION ITEMS BOARD

- Elected Drew Hazelton as President, Derek Ross as Vice President and Denise Helfstein as Clerk of the Board.
- Confirmed Designation of Board Representatives to District Committees.
- Approved Proposed Board Meeting Schedule for Calendar year 2017, changing Board Budget Study Session to June 12, 2017 and Regular Meeting in June to June 19, 2017.
- Approved Certification of Signatures.
- Approved the appointment of Denise Helfstein as the School Board Representative to the County Committee on School District Organization.
- Approved the Designation of Dr. Knight as Secretary/Authorized Agent of the Board of Education.

BUSINESS

- Approved Resolution #16-26 – Entering Election Results into Board Minutes and Certification of Proceedings in the November 8, 2016, Measure S General Obligation Bond Election
In the General Election held on November 8, 2016, Oak Park voters approved Oak Park Unified School District Measures S general obligation bond by 63.51% of the votes cast in the Bond Election. The County Clerk Recorder/Registrar of Voters is required to certify ballots cast in elections and has provided the certification. The District is required to formally enter the results into Board minutes and certify that all proceedings of the District in connection with the Bond Election have been accomplished according to law.
- Approved Resolution No. 16-27, Resolution of the Board of Education of the Oak Park Unified School District Establishing an Independent Citizens' Bond Oversight Committee and Approving Bylaws for Measure S.
Measure S was approved under Proposition 39 which requires that the District establish, populate and empower an independent citizens' bond oversight committee. In connection with the issuance of bonds under Measure S, the District now wishes to establish the Oak Park Unified School District Citizens' Independent Bond Oversight Committee (the "Measure S Committee")

and approve the Bylaws which set forth the power and responsibilities of the Committee.

- Approved Resolution No. 16-28, Resolution of the Board of Education of the Oak Park Unified School District Approving a Debt Issuance and Management Policy in Accordance with S.B. 1029 *Prior to the time any bonds are sold, the District is required to adopt a Debt Issuance and Management Policy providing written guidelines for the issuance of indebtedness by the District in satisfaction of the requirements of S.B. 1029, codified as part of Government Code Section 8855.*
- Approved Fiscal year 2016-2017 First Interim Financial Report, Certification and Budget Revisions.
The First Interim Financial Report is due on December 15th of each year and reports on the budget year from July 1 through October 31. The report states the anticipated revenue and expenditures for the current fiscal year as well as a multiyear financial projection. The report submitted to the board shows that the District budget is on target and that all assumptions and expectations in the adopted budget are on target. The District maintains a positive certification at this point.
- Approved Amendment 7 to Agreement for Measure R Program/Construction Management Services with Balfour Beatty.
- Approved Measure C6 Bond Fund Equipment Purchase – Classroom Technology Equipment for 2016-17 School Year
1 Chromebook Cart comprised of 36 Chromebooks and 1 mobile charging cart for use by Brookside Elementary 3rd Grade classrooms
- Approved Enrollment Projections for School Year 2017-2018
 - *Elementary projection at the sites for next year is 1665 (compared to 1692 enrolled for 2016-17)*
 - *Middle School projection for next year is 1095 (compared to 1110 enrolled for 2016-17)*
 - *High School projection for next year is 1540 (compared to 1500 enrolled for 2016-17)*
 - *OPIS projection is 224 (compared to 221 enrolled for 2016-17) and 40 OVHS (compared to 43 for 2016-17)**Elementary projections include an option for an additional first grade classroom at Red Oak, and an additional second grade classroom at Brookside*
- Authorized Measure S Bond Fund Project – Districtwide Solar Installation
Measure S, approved by Oak Park voters on November 8, 2016, specifically states the intent to “Install solar ... to increase energy efficiency and save money.” The Oak Park Needs Assessment Report, on which Measure S is based, estimates the cost of a districtwide solar installation at \$8 million, with the cost savings benefitting the District’s general operating budget. There is an urgency to complete the projects by June 30, 2017. The Public Utilities Commission agreed to allow utilities, in this case Southern California Edison (SCE), to provide 6-10% less in credits to customers for solar panel generation beginning July 1, 2017, in order to cover the utilities’ costs of maintaining the grid. If OPUSD completes its solar installation project and signs the contract with SCE by June 30, 2017, SCE is required to provide OPUSD the current higher credits for the life of the panels.
- Approved Acceptance of Donation
Philip Hohnstein Foundation generously donated \$20,000 to be split evenly between Oak View High School and Oak Park High School Boys’ Basketball program.

CURRICULUM

- Approved New Course for Oak View High School – Expository Reading and Writing.
- Approved District Instructional Calendars for 2018-2019.
With the exception of the Elementary Fall Conference Dates, which are to be determined by the school sites in accordance with given parameters by February 1, 2017.

HUMAN RESOURCES

- Approved Compensation Adjustment for Guest Teachers
*Guest Teacher compensation beginning January 9, 2017 will increase to a Daily Rate - \$120.00 and a Long Term Daily Rate (after 10 days) - \$205.00
This will help alleviate the Guest Teacher shortage and bring the district into line with the compensation of the surrounding districts.*
- Approved 2018-2019 Classified Employees Holiday Calendar
- Approved Early Retirement Incentive Memorandum of Understanding

BOARD POLICIES/ADMINISTRATIVE REGULATIONS

- Approved Amendment to Board Policy and Administrative Regulation 0450 – Comprehensive Safety Plan as Second and Final Reading

