

Evangelistic Block Party Trailer

“Remember: It’s not just a party in a box, but a witness wagon on wheels so you can tell people about Jesus.” -- Tim Knopps, Timothy Institute for Evangelism

1. Have your entire team watch the videos on the www.TRBATexas.org website. They will show your team how to unload and reload the trailer, as well as how to use it successfully as an evangelistic outreach tool. It will take about 30 minutes to watch the videos and that can lead into a great time of enthusiastic planning and job assignments for your team. Do this each time you borrow the trailer. It will increase the effectiveness of the trailer dramatically.

2. To haul the trailer, you will need a hitch with a two-inch ball and a four-prong electrical connector. The trailer and contents weigh about 3,000 pounds. To avoid tipping, only walk into the trailer when it is hooked to a vehicle. Check tire pressure before you move the trailer.

3. You will need at least six people to unload the trailer and set up the equipment. It will take them about 30-45 minutes. You will need 15 people to fully operate all the equipment for the block party.

4. There is a place for everything in the trailer and everything must be returned to its assigned place. Big items go on “dots” or circles identifying the item that goes there (such as “GRILL” or “CHAIRS”). Smaller items go into six numbered bins which are labeled by the items they contain. Put bins in this order:

1	3	5
2	4	6

5. There are two combination locks on the back door and one on the side door. They all three use the same combination. The TRBA office will give you that combination when you pick up the trailer. The TRBA office will also give you the key for the hitch lock. Be sure to keep the doors and the hitch locked whenever the trailer is not being used.

6. When you open the back door (ramp), be sure to lower the small step at the bottom. The grill is the first thing to come out (whether or not you plan to use it) and the last to go back in.

7. From the side door, the bounce houses are the first to come out and the last to go back in. If you are not using the generator, you can leave it in the trailer.

8. Before returning things to the trailer, you must clean them so they will be ready for the next church. Follow these directions.

Grill – Burn off the grates with the hot flame. Brush the grates clean. Dump ice from snow cone machine onto the coals and let them cool. Wipe up the debris with thick wads of paper towels and/or newspapers. Make sure the grill is completely cool before reloading it into the trailer.

Snow Cone Machine – Clean with mild soap and water, then dry with paper towels.

Popcorn Machine – Clean with mild soap and water, then dry with paper towels.

Bounce Houses – Sweep, blow, and/or vacuum away all debris (dirt, grass, leaves, trash). Wipe down the inside and outside of the bounce house with a mixture of ¼ cup bleach to 1 gallon of water. Dry the bounce house (or allow it to air dry) completely before rolling it up. Watch the “How to Clean the Bounce House” video on the TRBATexas.org website for some good tips. Once the bounce house is dry, fold it, roll it, strap it and bag it. Then put it back into the trailer on its dot.

Generator – Be sure the gas tank is empty or nearly empty. Be sure it is cool.

9. In addition to cleaning products and supplies for cleaning the equipment (see #8) each church must provide its own supplies for the trailer’s equipment. Keep your leftovers for the next time you use the trailer. **Do not put your leftovers or cleaning supplies in the trailer.**

Grill – Charcoal briquettes, lighter fluid, matches.

Snow Cone Machine – Ice, cones, flavorings.

Popcorn Machine – Popcorn and oil, or use handy corn and oil packets (like eight-ounce Mega Pop packs which include butter flavoring and salt and are very easy to use).

Games – Lollipops for the ring game. Optional: small prizes for all kids who play the games.

Generator – If you will use the generator, check the oil and add if needed. Have on hand five gallons of gasoline, but only use a little at a time because it should be returned to trailer nearly empty

And don’t forget evangelistic tracts and information about your church.

10. When you return the trailer, back it into the half space at the northwest corner of the TRBA rear parking lot. Be sure the hitch lock is in place and locked. Hang the hitch lock key on the hook inside the side door, near the inside light. Do not take the key home with you. Be sure the combination locks are on the doors and locked. If you need any help, call David Williams at 972-814-5378.